



2026 Community Recycling Awareness Grant Report

Purpose of the Grant: The District's Community Recycling Awareness Grant (CRAG) is primarily an education and awareness grant. The grant funds communities to inform, instruct, or remind residents about waste reduction, recycling right, composting, and proper disposal.

GRANT REIMBURSEMENT REQUEST

Submit a hard copy of the report with supporting documents before 4:00 PM on November 6, 2026.

Please provide the information requested in the Grant Summary and Expense Documentation sections below to receive your grant payment.

Mail or deliver a hard copy of all required items to the Cuyahoga County Solid Waste District, 4750 East 131 Street, Garfield Heights, OH 44105. *Documents sent by email or fax are not considered a final report.*

Community: _____

Grant Contact Name & Title: _____

Grant Contact Email: _____

Amount You Were Awarded: _____ Reimbursement Amount Requested: _____

of Households in Your Community: _____

Briefly describe your completed grant project items (*e.g. two shred days and a recycling brochure*):

Notes, comments, or feedback about your grant:

In your final report, provide:

- GRANT REIMBURSEMENT REQUEST: Contact information for your community.
- GRANT SUMMARY: Report narrative and data outlining your grant project.
- One photo or sample of the final education piece or item(s) purchased.
- Photos of the paper shredding event(s) or special recycling pilot that was funded.
- Photos of the purchased recycling and/or compost containers in use, clearly showing the container signage.
- EXPENSE DOCUMENTATION: Signed and dated sheet.
Documentation of expenditures for each item. Examples: A purchase order, invoice, receipt, or billing statement.
- Proof of payment for each item. Examples: A copy of a canceled check, an invoice/bill showing zero balance, a receipt, or a bank statement.



GRANT SUMMARY

For each project implemented, answer the questions below.

For Recycling Awareness and Education Materials

- Did you receive approval for your project before it was produced? YES NO
- Describe the education piece you produced with grant funds. How was it distributed?

- How many copies or items did you distribute? _____
- A sample or copy of the item you produced is included with this report? YES NO

For Recycling and Composting Containers

- How many recycling or composting containers did you purchase? _____
- Is there signage with the container to instruct residents? YES NO
- Where are they located? Please provide addresses or locations.

- A photo of the container(s) is included with this report, showing the location and signage? YES NO

For Paper Shredding Events or Special Recycling Pilots

- Describe the event you held. What were the date(s) and details? Explain the recycling education piece distributed or posted at the event. For special recycling pilot programs: Describe your plans to keep the program going after the grant period is over.

- What was the vehicle count for the event(s)? EVENT #1 _____ EVENT #2 _____
- What was the weight of the material collected (indicate pounds or tons)?
Event #1 _____ POUNDS TONS Event #2 _____ POUNDS TONS

For Other Awareness Projects *(The Solid Waste District may request additional documentation for this project.)*

- Describe your awareness project and the results. Did the project meet its established goals?

- How many residents did your project serve? _____
- Include any supplemental materials or reports from your special project that help document the project and the results.

